

ACCOUNT CLOSURE FORM

PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS

Closure Request by Branch Email PostBranch of Primary Account:

Date : _____

Customer Details

Customer ID(s)

Primary Account Holder Name/ Business Account Name

Joint Holder 1 Name/ Authorised Signatory Name

Joint Holder 2 Name/ Authorised Signatory Name

Joint Holder 3 Name Authorised Signatory Name

Address

Postcode

Contact Number (Including Area Code)

Email Address

For any further applicants please complete another form (Customer Details section only).

Account Details

I/We request you to close my/our Primary Current/Savings and all linked Current/Savings/Deposit Accounts.

Primary Account Number

 I/We request for my/our Fixed Term Deposit accounts to remain open, (Please tick box)
Please provide alternative account details for monthly/annual interest payments (if applicable)

Account Numbers

 I/We request for all my/our Fixed Term Deposit accounts to be closed, (Please tick box)**Cards**I/We confirm that any cards in my/our possession have been destroyed. Yes

If no, please explain why.

Cheque BooksI/We confirm that any Cheques held in my/our possession have been destroyed. Yes

If no, please explain why.

Please remember that you must redirect all regular incoming credits to an alternative account at another Financial Institution. Re-occurring card payments, Standing Orders and Direct Debits must also be transferred, any that are not transferred to another account will be cancelled.

Payment Details

I/We request you to close the accounts listed in the Account Details section and transfer all funds to.

 UK Bank Account

Account Name

Sort Code

Bank Name

Account Number

 International Bank Account

Account Name

Intermediary Bank Details (if applicable)

Bank Name

IBAN (International Bank Account Number)

Branch Name

SWIFT Code (or IFSC)

NOTE:*Please note the funds can only be transferred to an account in your own name.

**Charges may apply to transfer of funds. Please refer to the Service Charges section on our website

(www.bankofbarodauk.com > Download Forms > Schedule of Charges) or ask a member of staff.

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Bank of Baroda (UK) Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (FRN: 768016). Bank of Baroda (UK) Limited is registered in England and Wales (Company Registration No: (10826803), with a registered office at 32, City Road, London – EC1Y 2BD (UK).

Tel. No: +44 (0) 3331553333, E mail: customercare.uksub@bankofbaroda.com, Website: <https://www.bankofbarodauk.com>

Authorisation (Subject to Mode of Operation)

By signing this form, I/We are authorising Bank of Baroda (UK) Limited to close my/our accounts and transfer all funds to the account details provided in the Payment Details section above.

Primary Account Holder/ Authorised Signatory Name

Joint Holder 1/ Authorised Signatory Name

Primary Account Holder/Authorised Signatory Signature

Joint Holder 1/ Authorised Signatory Signature

Joint Holder 2/ Authorised Signatory Name

Joint Holder 3/ Authorised Signatory Name

Joint Holder 2/ Authorised Signatory Signature

Joint Holder 3/ Authorised Signatory Signature

Staff use only (Branch)

Staff Maker Name

Staff Checker Name

Staff Maker Signature

Staff Checker Signature

Employee ID Number

Employee ID Number

Please indicate which administrations have been completed:

- All information on this form has been accurately captured.
- Interest calculated and credited/debited till date.
- Payment executed as per customer instructions and account balance is Nil and all applicable charges recovered
- Valid customer KYC ID recorded (If Applicable). Customer Details to be update on CBS YES NO
- The form is signed as per the mode of operation stated on our records and closure instructed to that request.

If the account cannot be closed the customer should be contacted and informed of the next steps.

Staff use only (Back office)

Staff Checker Name

Staff Checker Signature

Employee Number

Checks completed:

- All checks have been correctly completed by branch and actions taken where required.
- Finacle updated with Valid KYC ID Proof & Proof of Address and latest contact details (*If applicable*)
- Payments details match Finacle (*If applicable*)
- Customer has been provided an email or letter confirming the account(s) have been closed
- Account Closed in Finacle with valid reason & CIF suspended if there is no other live accounts under the same CIF
- Personal Account Closure Form & Related documents have been scanned and uploaded on to DMS.
- Debit Card Cancelled